

Sarah Grace Griswold

Address: 1215 West State Route 73; Springboro, Ohio 45066

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Professional Website: sarahgracegriswold.org

Experience

Chapel Service Administrative Assistant: Cincinnati Christian University *Sept 2016 – Current*
Helped to implement and coordinate weekly chapel services by assisting with communication, hosting, leadership, and planning while participating on the creative vision planning team for the service

Princess Performer: Petite Princess Parties *January 2016 – Current*
Performed as several different princesses and fictional characters at birthday parties, group events and meet and greets while helping to plan, lead and encourage participation in event activities

Children's Ministry Intern: Westerville Christian Church *May – July 2016*
Assisted both the Children's and Preschool Ministers by planning, creating and implementing activities for Sunday morning services, vacation bible school, summer camp, and other family and student events

Learning Center Student Tutor: Cincinnati Christian University *Dec 2015 – Current*
Assisted with tutoring, academic accountability meetings, student accountability and proctoring exams while assisting with various office responsibilities and activities

Admissions Student Worker: Cincinnati Christian University *Aug 2013 – May 2016*
Led campus tours, made prospective student calls, and provided representation for the school at the front desk and other various events on campus

Summer Outreach Representative: Cincinnati Christian University *May - August 2014 and 2015*
Trained and then traveled with a team of 4 leading worship, small groups and large group teaching at 7 week-long Christian Camp experiences

Student Ambassador: Cincinnati Christian University *Aug 2014 – May 2015*
Assisted the Campus President with large group events intended for recruitment, recognition and representation of the University

Vocal Ensemble Performer: Cincinnati Christian University *Aug 2014 – May 2015*
Participated in a traveling *a cappella* group performing at local churches, schools, and large events while presenting information about the University

Volunteer Student Tutor: Cincinnati Hills Christian Academy – Armleder *Sept 2013 – May 2015*
Volunteered weekly working to tutor and assist children in developing academic and social skills

SouthBrook Kids Performer/Volunteer: SouthBrook Christian Church *Aug 2006 – June 2013*
Led worship, participated in Children's ministry dramatic teaching and served as a room volunteer for several age groups

Worship Volunteer Intern: SouthBrook Christian Church *Aug 2012 – June 2013*
Assisted with lighting, sound and stage preparation for weekend services, as well as performance roles in both adult and youth ministry

Education

Cincinnati Christian University

August 2013 - Current

Pursuing a Bachelor of Science in Early Childhood Education; Coursework in Biblical Studies and Education with a minor in Worship and Music Ministry; Anticipated Graduation with Class of 2017; GPA: 3.93

Homeschool – Saving Grace Academy

Preschool – June 2013

Participated in several homeschool co-ops and small group activities; Graduate Class of 2013; GPA: 4.0

Springboro High School

August 2010 – June 2013

Participated in Part-Time Enrollment for curricular and extra-curricular programs including Musicals, Treble Choir and Chamber Choir

Certification

Currently Pursuing: Ohio Resident Educator License PreK-3rd grade

Accomplishments

- Received the "Leadership Award" from Children's Performing Arts of Miamisburg in their production of "Godspell" (2010) for exemplary leadership and student mentoring
- Assisted in directing and stage managing different musicals at Town Hall Theatre (Centerville Children's Theatre)
- Performed in various musicals and theatrical performances throughout Middle and High School.
- Accepted into the LEAD program at Cincinnati Christian University for students who display outstanding student leadership and want to further develop their leadership skills. (2013-2017)
- Lead Coordinator for planning Tier 1 student led event as President of Nu Delta Sigma at Cincinnati Christian University coordinating, directing and stage managing the production. (2015)
- President of Nu Delta Sigma - youth ministry society and student club at Cincinnati Christian University – coordinated, planned and ran student meetings, events and activities in the community of Cincinnati (2015-2016)

Volunteer Experience

Crossroads Christian Church

Fall 2016

Youth Ministry Volunteer, assisted with BIG student event as an assistant and student volunteer

Christ Church at Mason

Fall 2015

Participated in several homeschool co-ops and small group activities; Graduate Class of 2013; GPA: 4.0

BOGG (Because of God's Grace) Ministries

Fall 2015

Mobile Food Truck Volunteer, Children's Assistant, helping with food and leading leading student games

References

- **Mrs. Claudia Wehmann**
Coordinator of Field and Clinical Experience
Cincinnati Christian University
2700 Glenway Avenue
Cincinnati, OH 45204
(513) 478-2743
Claudia.wehmann@ccuniversity.edu
Mrs. Wehman was my University Supervisor during my Classroom Management Practicum at Cincinnati Hills Christian Academy Armleder.
- **Mrs. Lisa Davis**
Children's Ministry Pastor
Westerville Christian Church
471 E. College Avenue
Westerville, OH 43081
(614) 891-6842
lisa@wcchurch.life
Mrs. Davis was my Supervisor while I served as the Children's Ministry Intern at Westerville Christian Church during Summer 2016.
- **Mrs. Samantha Rutledge**
Admissions Coordinator
Cincinnati Christian University
2700 Glenway Avenue
Cincinnati, OH 45204
(800) 949-4228
Samantha.rutledge@ccuniversity.edu
Mrs. Rutledge was my Supervisor while I worked as a student worker in the Undergraduate Admissions department from 2013-2016.